



# Bureau of Indian Education

## Critical Incident or Death Reporting Form



The Critical Incident or Death Reporting Form documents a critical incident or death occurring at a school. Users will complete and fax the form immediately to: the Bureau of Indian Education (BIE) Director or official designee at (202) 208-3312, the respective Associate Deputy Director or official designee, the Chief of Staff at (202) 208-3312, the Suspected Child Abuse/Neglect (SCAN) Program Specialist at (505) 563-5292, and the respective Education Line Office.

School Name: \_\_\_\_\_ Date: \_\_\_\_\_

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Tribe: \_\_\_\_\_ Age: \_\_\_\_\_

Incident Location:  School  Dorm  Other (specify): \_\_\_\_\_

Incident Description (e.g., what happened, who was involved?)—attach additional sheets as needed:

Indicate persons who were notified of the incident (if applicable):

Parent/Guardian: \_\_\_\_\_ Date/Time: \_\_\_\_\_

Law Enforcement: \_\_\_\_\_ Date/Time: \_\_\_\_\_

Hospital/EMT: \_\_\_\_\_ Date/Time: \_\_\_\_\_

Education Line Office: \_\_\_\_\_ Date/Time: \_\_\_\_\_

Certification:

I certify that the information contained in this report is true and correct to the best of my knowledge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Telephone Number